

CARBON COUNTY BOARD OF COOPERATIVE HIGHER EDUCATION SERVICES

Board Minutes

The Carbon County Board of Cooperative Higher Education Services (BOCHES) held its regular monthly meeting on May 30, 2023, at 4:00 p.m. in Rawlins, Wyoming.

Roll Call

Board members present: Pam Thayer, Matt Feldmann, Mike Mann, and via ZOOM: Rick Greene and Neil Korbela

Others present: Jennifer Moore, Shelly Collier, Karen Webster, Janet Garcia, Cory Hudson, Dave Throgmorton, Amy Knifer-Smith, Heaven Shampang, Ashley Hernandez, Karla Grauberger, Raydenn Grauberger, Rhett Grauberger, Araceli Hernandez, Jorge Hernandez, Tonya Jaure and Yanti Jaure, Kassandra Oliver, Mathew Clark, LeAnn Spilski, and via ZOOM: RYANNE MIKESSELL

Agenda

Mike Mann made the motion to accept the agenda. The motion was seconded by Rick Greene and passed.

Public Comments, Presentations & Reports

CCHEC recognized our local students who have been taking Western Wyoming Community College courses. They have completed programs, earned certifications, and graduated. Amy Knifer Smith- AA. Multidisciplinary Studies, Kassandra Oliver-ADN. Nursing, LeAnn Spilski- AA. Elementary & Early Childhood Education, Tonya Juare- Digital Design Technologies Certificate and Website Development Certificate, Whitney Prior- AAS. Business Management, Cody Hinman- Website Development Certificate. Cody is also the first high school graduate to complete a college certificate during his high school career. Ashley Hernandez graduated from High School with 50 college credits.

Executive Session

- A. Pam Thayer made the motion that the CCBOCHES moves into executive session at 4:15 P.M., for the purpose of discussing personnel matters that are considered confidential by law, and legal matters. The motion was seconded by Mike Mann and passed.
- B. Pam Thayer made the motion that the CCBOCHES moves back into open session at 4:37 P.M. The motion was seconded by Mike Mann and passed.
- C. Pam Thayer made the motion to approve minutes from the executive session. The motion was seconded by Mike Mann and passed.

Consent Agenda

Mike Mann made the motion to approve the minutes for the April 27, 2023 meeting, Treasurer's Report, and Accounts Payable for May 2023. The motion was seconded by Pam Thayer and passed.

Action Items

None

Discussion

- A. Requested 2023-2024 Budget: Jennifer let the board know that minimal changes have been made to the budget since last month and a summary was provided in the board packet. The board did not have any questions.

B. HiSET Completion Celebrations: Jennifer reported that one of our HiSET students completed and passed their exams and wanted to walk and receive the certificate. Jennifer was able to partner with Victory High School and make this happen for our student. Jennifer also mentioned that students can travel to Western Wyoming Community College and walk with other HiSET/GED students in Rock Springs, but most students would prefer to keep this accomplishment to themselves. Jennifer informed the board that we could also host a reception for completers that would like to celebrate. Jennifer asked the board if they had any other thoughts on options for students. Pam liked all those options. Matt said we could tie it into the annual BBQ they have with staff. Jennifer said that if possible, she would prefer to keep the BBQ only for the staff and board in hopes of strengthening and maintaining the relationship between the two. Neil likes the CCHEC reception idea. Mike suggested that we ask students what they would like to do. The rest of the board agreed. Staff will find out what the students would prefer on student-by-student basis.

Directors Report

Jennifer reported that our auto instructor, JT, four students, and RHS CTE Coordinator visited the Wyoming Contractor’s Association Training Center in Casper for the heavy-civil career day that was put on by Oftedal Construction. After safety training, they were allowed to climb on heavy machinery, operate it and learn all about it.

Welding Instructors from Laramie County Community College (LCCC) came over earlier this month to show our students how to use their new outside welding rig. Students had a great time. We have two welders committed to LCCC and one still on the fence.

We had 63 certifications earned by high school students this year. Seventeen OSHA Manufacturing Certifications, 8 OSHA Construction Certifications, 10 ASE Certifications, 23 CPR Certifications, 5 CNA Certifications, 1 testing in June. We also have 11 adults so far this year that have completed their CNA certifications and more that will be testing.

All graduation ceremonies were fantastic. LSRV Graduates graduated with 70 total credits, VHS with 6, and RHS with 690. The Western graduation was wonderful as well. Cory represented CCHEC at that ceremony.

The Jeep event at the fairgrounds raised over \$1,000 for our auto department. We are grateful to Cacey Daniels for reaching out and thinking of CCHEC for this. He is hoping to host an even bigger event next year.

Staff Reports

Shelly reported that we have received 95% of our Carbon County tax income and 128% of our Sweetwater tax income. Shelly also went over Spring 2023 dual tuition and book costs.

Total Dual Enrollment:	RHS & VHS:	RHS & VHS Voc:	LSRVHS:
\$67,650	\$44,550	\$19,750	\$3,350
CCHEC 60%	CCHEC 42%	CCHEC 100%	CCHEC 52%
District 40%	District 58%		District 48%

Janet reported that CCHEC will be hosting the Arbor Day Celebration and Education classes on June 3rd in partnership with the UW Extension Office. There will be classes on what trees are best to plant in Rawlins, how to plant them and how to care for them. Another set of classes will cover landscaping, deer resistance, and understanding pesticides, herbicides, and fertilizers.

In partnership with Wyoming Business Council CCHEC will host an in-person listening session on June 7th about broadband programs and barriers in Wyoming.

Upcoming classes include: Medication Assistant Certified starting June 9th, Rattlesnake Avoidance class with Ashlea Colson on June 13th, Safe Sitter June 15th, and Kids painting classes in July.

Cory went over the Spring 2023 dual and concurrent numbers with the board. Eighty-three RHS and VHS students attempted 385 credits with an 88% success rate. Six students from LSRVHS had an 86% success rate on 21 credits attempted.

Fall registration is underway and so far, we have 50 adult students registered to take classes. Adult students also continue to utilize our facility for tutoring, test proctoring, and checking out technology like chrome books, laptops, and a digital camera supplied by Western.

Sandy Mink continues to tutor students at the jail for HiSET/GED. Many students utilize the online study program. We have had 3 test takers in May. Other testing happening this month include: Western test proctoring and placement testing, WorkKeys, ASE Testing, HiSET, Pearsonvue, Praxis, and UND test proctoring.

Ryanne reported to the board that they are gearing up for, and finishing preparation for, Camp Peak. This year's camp will have a space theme. Bottle rockets will be a highlight this year. In partnership with Project Prevention, suicide prevention classes will be held in LSRV. Some upcoming classes include: Self Defense, Concealed Carry and Auto Basics.

Board Comments

Mike told everyone thanks for another successful year.

Pam told everyone thanks, couple of tough weeks, good job everyone.

Rick said great work everyone, it was a difficult week.

Neil thanked the staff for the celebration of the students.

Matt thanked Jennifer for the weekly updates.

Next Board Meeting Date

The next meeting is scheduled for Thursday, June 22, 2023. This meeting will be at 4:00 p.m.

Adjournment

Pam Thayer made the motion to adjourn. The motion was seconded by Mike Mann and passed.

Matt Feldmann, Chairperson

Rick Greene, Clerk

Karen Webster, Executive Assistant